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|  | **Indian Institute of Technology Guwahati**  **Guwahati - 781 039** |

Ref: IITG/SA/59-A/

Date: 16/03/2011

**NOTICE**

This is for necessary information of all B.Tech/B.Des, MA/M.Sc students and general information 0f all, that, on account of summer vacation in the institute during 02.05.2011 to 21.07.2011, all B.Tech/B. Des and MA/M.Sc students staying in Institute hostels are advised to vacate their rooms on or before 02.05.2011 and deposit their room keys in their respective hostel offices before leaving for vacation. Students are suggested to keep their personal belongings in specified storeroom arranged by the respective hostel authority for safety reasons. Students should properly lock their bi-cycles, if any, and park them in specified places of their hostels.

Those desirous of staying back during the vacation period, solely on academic grounds, need to obtain prior permission by applying in proper format (Hostel Stay Form # 14) to their hostel Warden/Associate Warden through concerned authority (HoD/Faculty Supervisor) **with seal** on or before 12.04.2011. Students of final year B.Tech/B.Des, MA/M. Sc staying back for convocation are exempted from submitting the forms for staying in the hostels during vacation.

Late submission of hostel stay form, for whatsoever reasons, will not be entertained by hostel authorities (Hostel Stay Form # 14 can be downloaded from the intranet website under Students’ Affairs Section).

This is issued with approval of Competent Authority.

Assistant Registrar

(Students’ Affairs)

Copy to:-

1. Academic Affairs Section
2. Wardens of all hostels
3. JS/SA/JA of all hostels
4. Senior Security Officer